

Tender-Notice for Online Software

Sealed Tenders are invited from reputed software companies to develop and design online ERP software for student support system & various modules for the Institute. Estimated cost Rs. 8.0 lacs, Earnest money Rs. 16,000, Tender fee Rs. 200 Last Date 28.01.2016 (for more details visit www.jvbi.ac.in)

- REGISTRAR

Jain Vishva Bharati Institute
Ladnun – 341306

Tender Form

N.I.T. Details	:	Dated: 23.01.2016
Name of Work	:	Online ERP Software for Student Support System & Various Modules for the Institute.
Estimated Cost	:	Rs. 8.0 Lacs
Earnest Money	:	Rs.16,000 i.e. 2% of estimated cost. Earnest money to be deposited in banker's cheque/Demand Draft in the name of Jain Vishva Bharati Institute.
Period of Completion	:	8 Months from the date of work order
Cost of tender paper	:	Rs. 200/-
Period of Issue of Tender Documents	:	28.01.2016 up to 11.00 a.m.
Date & Time of Receipt	:	28.01.2016 up to 03.00 p.m.
Date and time of Opening	:	28.01.2016 at 04.00 p.m.
Name of Tenderer	:	

Registrar

Jain Vishva Bharati Institute
Ladnun – 341 306

Cost of Rs. 200/-

Form for Tenderer

Name of Company	:	
Year of Establishment	:	
Name of the owner	:	
Registration No.	:	
Full office Address	:	
PAN No.	:	
Residence Address	:	
Annual Turnover	:	
List of executed projects with brief details of party (use separate sheet if, required)	:	
List of running projects (use separate sheet if, required)	:	

(For above information, please attach copy of authentic documents)

Terms and Conditions

1. All modules of the scope of work should be fully functional and master module of each should be designed in such a way that end user can make changes as and when required and master module will be the sole property of JVBI. During the project some alteration may be suggested and incorporated accordingly to the requirement of module.
2. Documentation of the all modules should be delivered to the Institute after completion of the project. The Institute will have the sole right to modify, change and reuse as per Institute's requirement.
3. The Institute will have the authority of coding of the entire project.
4. Server password details will be shared with Institute at the time of software completion.
5. Existing data should be incorporated in the new software.
6. Project period means development & testing of all the modules except examination module. The testing period of examination module will be 3 years.
7. The testing and deployment of the software will be done in the Institute and the staff should be trained to use the software.
8. Payment of the project will be released in phases.
9. Payment of Rs. 500/- shall be charged per day, if the work is not completed in time.
10. The quotation price should be inclusive of all kinds of necessary/accessory service charges like server space, domain registration etc during the development period.
11. AMC charges of the software are to be declared in advance.
12. The tax shall be deducted as per Income Tax rule 1961.
13. All the rights to accept or reject of any software project proposal is the right of the Institute.
14. Institute may continue/discontinue the software at any stage of the project depending on the analysis of the project by the Online Software Committee of JVBI.
15. All disputes are subject to Ladnun Jurisdiction.

Scope of Work for Online ERP Software for Student Support System & Various Modules for the Institute

Sr.No.	Modules (for regular and distance education students) and office automation	Description
1	Student Registration & Admission (For Regular and Correspondence mode)	<p>Student Registration & Admission :</p> <ul style="list-style-type: none"> • This module will capture all the details of the student seeking admission in this institute based on the mode of programme. • All the fields of admission form are to be covered and a central data repository system is to be created. • Forms can be filled online and offline, in online forms the admission is to be finalized after verifying the form from the competent authority of admission department. • As soon as the admission is finalized automatic confirmation message through sms service should be sent to the student. • Master module of all the fields are to be developed. • Admit cards and addresses are generated through the software. • Reports of data are to be prepared as per the discussion with the departmental head. • The student data report should be available in the software in archive, current and transit view. • The software should show the selection of subjects according to different groups should be automatically. • As the work done the corresponding reports are to be in functioning immediately. • The student data can be call in any other module wherever such information is required like book dispatch, general dispatch, store, exam etc. <p>Design & Development: Before designing the module personal interaction will be held with the concerning dept./section head & staff to meet the requirement.</p> <p>Master Module: Master module of student admission and registration is to be delivered to us as per our requirements.</p> <p>Reports: are to be generated as per our requirements in excel, word and pfd format.</p>
2	Book Dispatch & Central Dispatch	<p>Book Dispatch & Central Dispatch:</p> <ul style="list-style-type: none"> • This module is about book dispatch to the correspondence students and centre coordinator, once the admission of student is finalized the module should have the data of the subject opted. So that books to be sent should be shown along with paper code. • The module should also function like stock register, and having the option of book gifting.

		<ul style="list-style-type: none"> • The title of book should be in Hindi as well as in English. • As soon as a set of books is dispatched to a student the report should be forwarded to the centre dispatch where the enrolment no is the master key to call the record in the second phase • All the report concerning of book dispatch and stock are also shows in all the views like current, archive and progressive view <p>General Dispatch</p> <ul style="list-style-type: none"> • All information about dispatch should be displayed through this module. • The dispatch module should design such a way that the data may be call from the centre repository like student, staff, department etc. • At the time of any kind of dispatch sms has to be generated & recorded. • All kinds of dispatch & receipt in all fields should be present in report format. <p>Incoming Posts</p> <ul style="list-style-type: none"> • Incoming post is to be designed as the outgoing dispatch <p>Design & Development: Before designing the module personal interaction will be held with the concerning dept./section head & staff to meet the requirement.</p> <p>Master Module: Master module of Book dispatch, General dispatch & Incoming post is to be delivered to us as per our requirements.</p> <p>Reports: are to be generated as per our requirements in excel, word and pfd format.</p>
3	Fee Management	<p>Fee Management:</p> <ul style="list-style-type: none"> • Fee structure for Regular and Distance Learning courses as prescribed in prospectus. • Capture fee heads and fee structure as per courses. • The module should show fee structure according to different subject & courses. • The record of the fee received from different centres. • Provision for refund fee. • Fee reconciliation with date, courses and bank. • Provision to check due fee. • General and Miscellaneous receipt and its report. <p>Design & Development: Before designing the module personal interaction will be held with the concerning dept./section head & staff to meet the requirement.</p> <p>Master Module: Mater module of Fee Management is to be delivered to us as per our requirements.</p> <p>Reports: are to be generated as per our requirements in excel, word and pfd format.</p>

4	Store Management	<p>Store Management:</p> <ul style="list-style-type: none"> • Create Purchase, Issue & Return registers with all the required fields (with the provision of editing). • Opening and closing of all the registers items from April 1 to March 31 of every year. • Option to create, add, modify store items. • Add profile to Store items through description, Cost price, Selling Price. • Issue store Items to different departments, employees, student and on temporary basis as and when required. • Tracking for all items with their status. • Critical level management of all store items. • Option to conduct miscellaneous sale. • Records maintenance of all items received, given, sold and purchased. • Separate page display for all the above transactions. • Quick view reports for any due item (to be received) with current due date <p>Design & Development: Before design the module personal interaction will be held with the concerning dept./section head & staff to meet the requirement.</p> <p>Master Module: Mater module of Fee Management is to be delivered to us as per our requirements.</p> <p>Reports: are to be generated as per our requirements in excel, word and pfd format.</p>
5.	Center Coordinator System (Distance Education)	<p>Center Coordinator System:</p> <ul style="list-style-type: none"> • Provision for CC to check all enrolment forms submitted by them to university. • Provision to check fees status of students whose fees is submitted by them. • Statement of “Advance Books” (if any) given to CC through university. • 'Stock Reconciliation' statement between university and CC. • Total Due balance confirmation. • Automatic SMS generation feature whenever any form is accepted by university or whenever any fee is credited by university. • Provision to settle accounts. • Provision to add 'Remarks' for any accounts settlement by the university. • SMS generation for any Center dues. • Option for “TO & Forth” Communication between University and CC with special provisions just for Examinations. • Option for any “Attachments” sent by CC to University. <p>Design & Development: Before designing the module personal interaction will be held with the concerning dept./section head & staff to meet the requirement.</p> <p>Master Module: Mater module of Fee Management is to be delivered to us as per our requirements.</p> <p>Reports: are to be generated as per our requirements in excel, word and pfd format.</p>

6	HR & Payroll	<p>HR & Payroll:</p> <ul style="list-style-type: none"> • Provision to add any new employee to the university. • Update profile photographs, documents pertaining to university admissions, basic contact information, technical qualification documents etc. • Provision to create Payroll Heads and allotment of Heads to university individuals. • Payroll generation of all employees. • Transfer of payroll receipts directly to employee's e-mail. • Maintenance of all records on monthly / yearly basis. • Reports pertaining to Payroll such as monthly, yearly records of each and every university individual. • Summary reports of University payroll structure and payroll heads. <p>Design & Development: Before designing the module personal interaction will be held with the concerning dept./section head & staff to meet the requirement.</p> <p>Master Module: Mater module of Fee Management is to be delivered to us as per our requirements.</p> <p>Reports: are to be generated as per our requirements in excel, word and pfd format.</p>
7	Examination	<p>Examination:</p> <ul style="list-style-type: none"> • Separate examination module for Regular and Distance learning as per their examination structure. • Provision for Pre-examination form generation. • Time-Table generation software Module. • Admit card generation of students • Examination card generation. • Option to define sessional, theory, CIA, Practical & Dissertation specific to each and every paper in each subject. • Option for Grace marking with conditions. • Provision to define Grace marking with maximum marks allotment. • Option to check the eligibility of each student i.e. whether eligible to even sit in exam or not. • Option given to every department for feeding CIA marks. • Answer sheets received subject wise, course wise, paper wise, centre wise, examination date wise etc. • Answer sheets sent to various examination centre. • Compilation of award lists subject wise, course wise, paper wise, centre wise, examination date wise etc. • Tabulation generation of all courses and declaration the result. • Result published on website where student can check their result by their roll no./enrolment no. • Result update when any discrepancy is cleared. • Mark sheet preparation based on tabulation data. • Degree preparation. • Issuing Migration Certificate.

		<p>Design & Development: Before designing the module personal interaction will be held with the concerning dept./section head & staff to meet the requirement.</p> <p>Master Module: Mater module of Fee Management is to be delivered to us as per our requirements.</p> <p>Reports: are to be generated as per our requirements in excel, word and pfd format.</p>
8.	Students status	<p>Students Status:</p> <p>To enable students to view:</p> <ul style="list-style-type: none"> • Fees status (deposit details, fees due details), • Document status (if any document yet to be submitted), • Books dispatch status (details of books dispatched charges applicable and dispatched history). • Lecture notes specific to course chosen by students. • Student dash board • Examination schedule, Time table, Admit card and Examination results. • Student inbox where they can send the email to university with some attachments also. • Course videos (No. of videos should be around 1000 of 30 min. each, and are run online without streaming) . <p>Design & Development: Before design the module personal interaction will be held with the concerning dept./section head & staff to meet the requirement.</p> <p>Master Module: Mater module of Fee Management is to be delivered to us as per our requirements.</p> <p>Reports: are to be generated as per our requirements in excel, word and pfd format.</p>