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 पत्र/पत्रिका का नाम जैन विश्व भारती संस्थान  
 शक्ति निवासी ... लाडन  
 डाक  
 राजस्थान  
 राष्ट्रीय डाक विभाग, भारत नं. १११/२०१९

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**Memorandum of Understanding Between  
 National Mission for Manuscripts**

And

**JAIN VISHVA BHARATI INSTITUTE, LADNUN  
 (Designated by the Mission as Manuscript Conservation Centre)**

Name of the Project: **Commissioning tasks pertaining to Preservation and Conservation of Manuscripts for National Mission for Manuscripts.**

This Memorandum of Understanding (MOU) is made on the First day of April in the year Two Thousand Eighteen between the National Mission for Manuscripts, Indira Gandhi National Centre for the Arts, 11, Mansingh Road, New Delhi – 110001 hereinafter referred to as NMM, which expression, unless repugnant to the context, shall include its successors, agents and assignees of the first part and **Jain Vishva Bharati Institute** which expression, unless repugnant to the context, shall include its successors, agents and assignees of the other part hereinafter referred to as **Jain Vishva Bharati Institute MCC**, whereby the NMM and NMM MCC will collaborate on the projects on Conservation of Manuscripts written on various materials (Organic, Inorganic and Composite Materials such as Paper, Cloth, Palm leaves, Birch bark, Sanchi Pat, Papyrus, Parchment, Leather, Vellum, Metal, Ivory, etc.) and related documents including Preventive and Remedial Conservation, Training, Workshop and Awareness Programmes, on Conservation in institutions and private collections.

**Scope:**

The responsibilities of **Jain Vishva Bharati Institute MCC** are preservation and conservation of manuscripts related activities such as:-

- Creating a conservation nucleus in their station of **..Ladnun.....**
- Preventive care and Remedial conservation of manuscripts (institutional as well as private collections and at such places where manuscripts are located) in the surrounding areas, giving preference to their own collection.
- Any other responsibility to be taken up through mutual understanding between NMM and the respective MCC and with other MCCs of the state.
- The output of MCCs shall be as follows:
  - The MCCs situated in plain areas should conserve at least 300 folios through remedial (curative) conservation along with 3000 folios through preventive conservation in a month. Yearly output of MCCs situated in plain areas should not be less than 3600

folios through remedial (curative) conservation and 36000 folios through preventive conservation.

- Additional staff may be engaged with prior permission of the Director, NMM according to the workload on the MCC but within the maximum limit of the annual grant.

#### **Duration:**

The duration of the project is 3 (Three) years commencing from 01-04-2018 up to 31-03-2021. However, NMM reserves the right to extend or discontinue this MOU and MCC status on the same or modified terms and conditions. The monthly report of the project will be submitted to the Director NMM at the end of every month in electronic format or preferably in print format.

#### **Human Resources & Remunerations:**

**Dr Yogesh Kumar Jain, Assistant Professor**, will be the Project Coordinator on Conservation. There will be one conservation team consisting of the following:

- 1. Project Coordinator (MCC):** No new appointment will be made for the Project Coordinator (MCC) but an existing staff, Head of Department / officer of the institution concerned will be made in-charge of the responsibility. The Project Coordinator will be solely responsible for the work undertaken by the MCC. NMM will not deal directly with personnel assigned for such work as survey, documentation, cataloguing, etc. In the event of relinquishing charge by the Project Coordinator new appointment will be made for the same in consultation with NMM. Honorarium to Project Coordinator shall not exceed ₹ 6,000/- per month.
- 2. Conservator:** One Conservator with educational Qualification of Master degree in Art Conservation / Master degree in Fine arts / Master degree Science having chemistry as subject in graduation or in relevant subject to conservation of manuscripts. Training in the Conservation of manuscripts and art objects from a reputed institution of National level with a period not less than six months along with three years' experience of conservation of manuscripts in a museum or any reputed institution can be appointed with monthly remuneration of ₹ 15,000/- as well as with admissible T.A. and D.A. as per the concern state within a ceiling of maximum ₹2,000/- per month.
- 3. Assistant Conservator:** One Assistant Conservator with educational qualification Graduation with Science chemistry / Graduation with Fine Arts or relevant subject to conservation, Training in the Conservation of manuscripts/art objects from a reputed institution of National level with a period not less than six months along with two years' experience of conservation of manuscripts in a museum or any reputed institution can be appointed with monthly remuneration of ₹ 12,000/- per month..

4. **Technical Assistant:** One Technical Assistant with educational qualification of Bachelor degree with Computer Knowledge and six month experience of conservation can be appointed with monthly remuneration of ₹ 8,000/- per month.

**Finance:**

NMM shall pay up to ₹ 7, 00,000/- (Rupees seven lakhs only) during the financial year. A separate Bank Account, preferably in Canara Bank branch, to be styled as

NMM – Project Coordinator **Jain Vishva Bharati Institute** MCC to be opened and operated jointly by two signatory's vis-à-vis Project Coordinator and any one of the signatories as authorized by the Head of the Institute or as a separate head in the same institution to be operate as per the MCC's requirement.

The project coordinator shall report immediately to the NMM, in case he/she or his/her institution decides to close the MCC or for any other reason the work of the MCC is stopped at his/her institution, failing which the NMM shall charge interest at a rate of 10% p.a. on the unutilized balance amount pending with the MCC.

The Project Coordinator shall be responsible for the control of expenditure against the funds needed by MCC.

Expenditures of the MCC will cover establishment expenses (New MCCs only), as well as Remunerations & Honorariums of all staff-members, Office Maintenance Expenses, Photography, Stationeries, Printing / Xerox of documents, Phone, Fax and Internet, T.A. and D.A. of staff-members etc.

- For setting up conservation laboratory where such infrastructure is not available (one-time expenditure) applicable in the case of new MCC.
- The newly established MCC can only utilize an amount of maximum ₹ 1, 50,000/- (One Lakh fifty thousand only) towards establishment of laboratory and purchasing of chemical, conservation equipments and materials, Camera, Connection of Telephone and Internet etc. against which no output will be claimed.
- The initial grant to the new MCC shall ₹ 2, 50,000/- but the total amount of grant for the year shall be remain unchanged i.e. Rs. 7 lakh only.
- The MCC can spend ₹ 10,000/- (Ten Thousand only) for the Awareness Programme on Conservation of manuscripts and maximum two such Awareness Programme can be conducted in each year.
- For the contingencies/conveyance expenditure etc. Of the Project Coordinator (not to exceed a maximum of Rs. 3,000 per month)
- Remuneration of the conservation team will be regulated as under:

Remedial Conservation	-	300 folios (in a month with one team)
Preventive conservation	-	3600 folios (i.e 1; 10 ratio)
Conservator	-	17,000/- per month
Asst Conservator	-	12,000/- per month
Technical Asst	-	8,000/-per month.

The proposed target for preventive conservation is 36000 folios and remedial conservation are 3600 folios per year (i.e. 1; 10 ratio) in said fund of is Rs. 7, 00,000/ (Seven lakhs) per year.

Regarding derailment of staff for training etc. The quantum of work may be divided by 30 and the work for the number of days of participation in the training may be regulated accordingly.

For example: One conservator takes part in a workshop for 10 days:

Work for one month	=	300+3000/one team
Work for one day, for a single person	=	(4+38)/ 1P
Work for 10 days	=	(40+380) 10 = 40+380

In case remedial conservation is done for 40 folios and Preventive Conservation is done for 380 folios, the conservator can be paid full remuneration.

#### Payment Procedure:

The payment will be disbursed in three installments to the concerned MCC:

- The first instalment of Rs. 2.5 lakha (Rupees two lakhs fifty thousand only) will be released on signing of the MoU.
- Second instalment of Rs. 2.5 lakhs (Rupees two lakhs fifty thousand only) will be released on furnishing of GFR-19A, Account statement, Copy of voucher for the expenditure of not less than 80% of the amount released as first instalment and statement of account
- Third instalment of Rs. 2 lakhs (Rupees two lakhs only) will be released on furnishing of Utilization Certificate in form GFR-19A, Account statement, Copy of voucher for the expenditure of not less than 80% of the amount released as second instalment and statement of account
- The payment of remunerations, honorariums, and other experience shall be made through digital mode. The statement of accounts duly supported by receipts, detailed of payment accounts and copy of vouchers, shall be submitted. All payments, except petty payments less than Rs. 2,000/- , must be made through electronic clearing system or by cheque.

### Reporting:

Comprehensive monthly report in electronic form or in print form as per the prescribed performs. The report will include such items as details on preventive and remedial conservation of manuscripts in institutions and private collections, as well as on training and awareness campaigns/workshops conducted in the area. In addition a Monthly Report indicating quantum of work done along with certification addressed to NMM from the concerned institution where the conservation work has been carried must be sent.

NMM will have to be given information in advance for organizing Awareness Program by the MCC and a report thereof will be submitted by the MCC.

### Terms of Contract:

- i) The output of the project described in the agreement, together with the materials used or unused, purchased by **Jain Vishva Bharati Institute** MCC through utilizing the NMM fund is to be submitted by Project Coordinator to the NMM.
- ii) The non-recurring items shall be entered in the project stock register. NMM will share copyright over the materials and will be fully entitled to use the same.
- iii) NMM will have the right to foreclose the project at any time after recording the reasons. If, however, the project is foreclosed by **Jain Vishva Bharati Institute** MCC, Project Coordinator or the Head of the Institution for whatever reason, which in the opinion of NMM is not justified, the amount of pending advance with interest along with the project assets will be recoverable from **Jain Vishva Bharati Institute** MCC, Project Coordinator and/or the Head of the Institution. The decision of NMM Executive Committee in this matter shall be final and binding.
- iv) At the end of the financial year the MCC will furnish Annual Progress Report complete in all respects along with the Annual Audit Report.
- v) The MOU shall not be altered, varied or modified, nor any of its provision waived otherwise than by writing signed by both the parties hereto.
- vi) In the event of any dispute arising under, in connection with, incidental to, and / or in interpretation of scope of this MOU or relating thereto, the same shall be referred to a Sole Arbitrator appointed by the Director NMM and the decision of the Arbitrator shall be final and conclusive. The provisions of the Arbitration and conciliation Act, and the statutory modifications amendments and / or re-enactment thereof from time to time shall apply to such arbitration. The place of arbitration shall be at Delhi / New Delhi. The language to be used is arbitral proceedings shall be English and the parties shall bear and pay their own costs, charges and expenses of the proceedings for the arbitration.

Sushim Dubey &lt;sushim.dubey@icpr.in&gt;

2/14/2017 2:27 PM

## ICPR - Hindi Translation of 4 Sanskrit Commentaries of Acharyadev

To cpragya108@gmail.com Copy mercy\_prasad@yahoo.com

Dear Professor Samni Chaitnya Prajna,

As per ICPR RPC minutes approval item no 10 (9) is placed below for kind information

Sl No	Name and Address	Title of the Project	Remarks (Sanctioned amount)
9.	Dr. Samani Him Prajna, Jain Vishwa Bharati	Hindi Translation of 4 Sanskrit Commentaries of Acharyadev	Rs. 5 lakhs approved for 2 years.

We request following towards release of grant and further action at our end:

- Budget of Rs. 5.00 Lakhs for 2 years
- Bank details (in Bank Authorization Letter - as attached-amount to be released to the Institution only through Registrar).
- Application in ICPR format (available at [www.icpr.in](http://www.icpr.in) download section) through proper channel

Kindly note that release of final grant is subject to the availability of funds in the financial year 2016-17.

Project guidelines (admissible and non admissible (heads/items) are attached herewith for kind information. Project guidelines revised/added terms and conditions of 81st RPC decision is also placed below for kind information:

- 1) The instalments of release of funds would be in four-slots i.e. 10% initially. After six monthly report & evaluation of the Project, 25% can be released and after consequent six monthly report 25% should be released. Only on receipt of the final manuscript the remaining 40% would be released.
- 2) Regarding retaining books and assets like computer, laptop, printer etc. it was decided that 50% of the cost would be borne from the project grant and the scholars can be asked to retain the assets by paying remaining 50%.

With regards,  
Yours sincerely,  
Dr. Sushim Dubey  
Programme Officer  
ICPR  
New Delhi  
011-29901536

- Bank Authorization Form.pdf (45 KB)
- Guideline for Research Project funded by ICPR.pdf (69 KB)

5/2/17  
13:29  
Anil  
2/14/17



# भारतीय सामाजिक विज्ञान अनुसंधान परिषद्

(मानव संसाधन विकास मंत्रालय)

पोस्ट बॉक्स - 10528, अरुना आसफ अली मार्ग,  
नई दिल्ली - 110 067

## INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH

(Ministry of Human Resource Development)

Post Box No. 10528, Aruna Asaf Ali Marg,  
New Delhi - 110 067

EPABX : 26741849-51 Fax : 91-11-26741836  
E-mail : info@icssr.org Website : www.icssr.org

**Dr. Upendra Choudhury**  
**Director**  
**In-Charge (Research Fellowship Senior)**  
☎ 011-26741459  
Email Id: [rfsdivisionicssr@gmail.com](mailto:rfsdivisionicssr@gmail.com)

31<sup>st</sup> March 2016

File No.2-11/2015-16/S.Fel

The Registrar  
Jain Vishva Bharati Institute  
(Deemed University)  
Ladnum- 341 306 (Rajasthan)

### SANCTION ORDER

**Subject:** Sanction of Senior Fellowship to **Dr. Anil Dhar** for two years to work on "**Anekant and Western Philosophy: An Analytical Study**".

Sir,  
This is to convey that the **Dr. Anil Dhar** has been awarded Senior Fellowship by the ICSSR to work on the above theme for a period of two years. The sanction order for the fellowship is being issued initially for a period of one-year w.e.f. **29.01.2016 to 28.01.2017**.

1. The amount of fellowship and contingency grant will be as under:

	For one year	For one year
i. Fellowship amount @ Rs.96,542/- p.m. x 12		Rs.11,58,504/-
ii. Contingency grant @ Rs.40,000/- p.a.		Rs. 40,000/-
	<b>Total</b>	<b>Rs.11,98,504/-</b>

2. The sanctioned grant will be released in three instalments as follows:

i. First instalment	Rs.5,79,252/- (6 months fellowship + 50% Contingency)
ii. Second instalment	Rs.3,86,168/- (4 months fellowship + 40% Contingency)
iii. Third instalment	Rs.1,93,084/- (2 months fellowship + 10% Contingency)
<b>Total</b>	<b>Rs. 11,98,504/-</b>

3. The first instalment of **Rs.5,79,252/-** will be released of receipt of the enclosed grant-in-aid bill duly signed on a revenue stamp.

Contd..... 2/

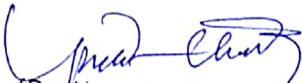
4. The second instalment of **Rs.3,86,168/-** will be released on receipt of the detailed six monthly progress report (**Format Enclosed**) and a statement of expenditure in respect of the first six months of the fellowship.
5. The third instalment of **Rs.1,93,084/-** will be released on receipt of the comprehensive report (See enclosed format) of the work done during the tenure of the fellowship and a statement of total expenditure incurred duly signed by the authorities of the university/Institutes.
6. In addition to the above overhead charges @ **7.5%** of the total expenditure incurred on the fellowship will be payable to the affiliating institute/university for providing office accommodation including furniture, library and research facilities and messengerial services to the fellow after the expiry of the fellowship.
7. The university/Institution will have to send us an audit statement of expenditure and Utilization certificate **in GFR-19A form separately** duly signed by the chartered accountant for the entire expenditure incurred. The overhead will be released only after the audit accounts and utilization certificate are received and accepted by the ICSSR after the expiry of the fellowship.
8. Extension into the second year will be communicated on receipt of the satisfactory progress report of the work which may be submitted about a month before the expiry of the first year of the fellowship. In case the progress report is delayed, the candidate is required to mention the reasons for delay.
9. During the tenure of the fellowship the fellow will be treated as an employee of the affiliating University/institution for all the administrative purposes and the rules of the university/institution shall apply in the matter of TA/DA, holidays and contingency grant.
10. The contingency grant may be utilized for stenographic assistance, books, stationery, computer cost, research assistance and the fieldwork expenses connected with the research work.
11. The fellow shall work on a whole-time basis and shall not receive any financial assistance from any other source during the tenure of the fellowship.
12. The fellow shall not accept any assignment (with or without payment) without the prior permission of the ICSSR.
13. The fellowships are subject to income tax deduction which shall be made by the affiliating institution.
14. Unless the ICSSR decides otherwise, all equipment's if purchased out of the contingency grant, should be transferred to the affiliating institution, which shall certify that it has been noted in its stock register. However, books purchased out of contingency grant may be retained by the scholar.
15. The fellows must submit two hard and one soft copies on the work done by him/her as fellow of the Council in a publishable form along with an abstract of the report about 5000 words within a period of six months from the expiry of the fellowship.

Contd.....3/

16. In case the report is plagiarized not received within the stipulated period or modified as suggested of our experts, the fellow will be debarred from any financial support under any scheme of the Council including support for visits abroad either as individual scholar or as member of the delegation. He / She will also not be associated with any committee/programme the Council may set up/organize from time to time. ✓

17. The amount of grant sanctioned herein is to be utilized by stipulated period. Any amount of the grant remaining unspent during this period shall be refunded to the ICSSR immediately after completion of the project. If the grantee fails to utilize the grant for the purpose for which the same has been sanctioned, the grantee will be required to refund the amount of the grant with interest thereon @10% per annum from the date of its sanction.

18. Other terms and conditions will remain unchanged.

  
(Dr. Upendra Choudhury)  
For Member-Secretary

Copy to:

Dr. Anil Dhar  
Department of Non-Violence & Peace  
Jain Vishva Bharati Institute  
(Deemed University)  
Ladnum- 341 306 (Rajasthan)

2. FA&CAO: The expenditure involved will be debitible to the Head of Account - C- Research Fellowships - Senior Fellowship (NF) - Gen.

  
(Dr. Upendra Choudhury)  
For Member-Secretary