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Academic Integrity and Ethics Policy



Jain VishvaBharati Institute

(Declared Deemed-to-be University Under Section 3 of The UGC Act, 1956)

Ladnun - 341306 (Raj.)

Approved in the meeting of the Academic Council on 25.01.2014



Jain VishvaBharati Institute

Academic Integrity and Ethics Policy

Preamble

Scientific researches involve the cooperation and coordination of different people to achieve goals that have impact on society and are essential for overall development in all areas. Research requires experimentation, data analysis, writing research papers and grant proposals and educating future scientists. Thus, it is essential that research is carried out in ways that are ethically correct.

The administrative apparatus of the JVBI shall envisage an Institutional Ethics Committee for effectuating the said preamble.

Institutional Ethics Committee (IEC)

The IEC shall be entrusted not only with the initial review of the proposed research protocols prior to initiation of the projects but also have a continuing responsibility of regular monitoring of the approved programs to foresee the compliance of the ethics during the period of the project.

The basic responsibility of the IEC shall be to ensure a competent review of all ethical and technical aspects of the project proposals received by it in an objective manner. IEC will provide advice to the researchers on all aspects of the welfare and safety of the research participants after ensuring the scientific soundness of the proposed research. The major aspects that IEC shall focus on the following aspects:

- A. To protect the dignity, rights and well-being of the potential research participants.
- B. To ensure that universal ethical values and international scientific standards are expressed in terms of local community values and customs.
- C. To assist in the development and the education of a research community responsive to local health care requirements.

Submission and Review of applications

Applications for ethical committee clearance would be submitted in the prescribed format to the Member Secretary along with the necessary documents. The applications will be then scrutinized by the Chairperson and the Member Secretary and will be categorized among the three categories as described in the guidelines.

The applications shall be then forwarded to IEC members, who will have a minimum period of 3 weeks for review. The Committee shall evaluate the possible risks to the participants with proper justification, the expected benefits and adequacy of documentation for ensuring privacy, confidentiality and other legal issues. Following the receipt of comments from the IEC members, the faculty/Principle Investigator will be invited to present and defend his/her proposal in front of the IEC.

An investigator cannot decide whether her/his protocol falls in the exempted category without approval from the IEC.

The IEC shall meet periodically at frequent intervals, to review new proposals, evaluate annual progress of ongoing projects, to review serious adverse event (SAE) reports and assess final reports of all research activities involving human beings through a previously scheduled agenda, amended wherever appropriate.

Checklist of documents for submission of applications

1. Duly filled and signed application in the prescribed format
2. Detailed CV of PI and collaborators involved in the work and a clearly defined role of each investigator
3. Participant recruitment procedures, brochures, inclusion exclusion criteria for entry of participants
4. Volunteer information sheet.
5. Consent forms in English and native language (Rajasthani/Hindi) of the participant. (Including assent forms where young adults or children are proposed as human participants-if any).

6. Ethical clearance certificate for the project from the participating Institute/Organization (if applicable) format.
7. MoU/MoA signed between PIs and collaborators outside JVBI (if applicable)
8. Material Transfer Agreement (MTA) for international projects which may involve exchange of human material or data.
9. A statement of conflicts of interest (if any)
10. Periodic review report

Monitoring

Once the IEC gives a certificate of approval; it shall be the duty of the IEC to monitor the approved studies. Therefore, an oversight mechanism shall be put in place. Actual site visits could be made especially in the event of reporting of adverse events or violations of human rights. Additionally, periodic status reports shall be asked for appropriate intervals, based on the safety concerns as specified in the SOP's of the IEC.

The Policy : Various Dimensions of the Institutional Approach

Guidelines for research ethics would be laid in such a way that concerns of Jain Vishva Bharati Institute and individuals are simultaneously addressed. Also, it is important to adhere to these ethical guidelines in order to preserve the dignity, rights and welfare of researchers and research participants. Based on area of research and subjects involved, guidelines for carrying research has been defined by various agencies. All the researchers at the JVBI are expected to follow the Ethics of research as described in the guidelines. Some of the guidelines are given below:

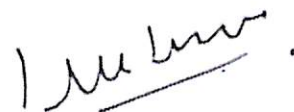
Biomedical Research on Human Participants: The Nuremberg Code formulated in 1947, was the first international statement on ethics of medical research using human subjects. Over the years, various international and national advisory bodies have revised and laid down principles for scientific research involving human beings. Clinical research is required for better understanding of science and developing drugs, vaccines, diagnostics, instruments and materials which can enhance quality of human health. However, it is important to give credit to individuals who volunteer to participate in biomedical research. To protect the interest of participants in biomedical research, ethical guidelines are established. In India, the Indian Council of Medical Research

(ICMR), Govt. of India, has set ethical guidelines for biomedical research involving human participants. Research on human subjects follows the principles of essentiality of the research, voluntariness, informed consent, non-exploitation, confidentiality, accountability and transparency. Although, right now the JVBI has not undertaken such research projects; however, in future if any project shall be undertaken, the said ICMR guidelines would be adhered to.

Working with Laboratory Animals: The Committee for the Purpose of Control and Supervision on Experiments on Animals (CPCSEA), has laid down guidelines to assure quality maintenance and humane care of laboratory animals while conducting scientific experiments. These guidelines also set rules for proper procurement, quarantine and rearing of laboratory animals. At present, no research programme has been undertaken where use of living animals is required. However, in future such experiments if undertaken, JVBI administration would be taking all precautions to conduct experiments by way of erecting separate animal house and adhere to the protocols, as stated above.

Working with Chemicals: The Bureau of Indian Standards, Govt. of India, has recommended a code of safety for all chemical laboratories in India. It involves guidelines for recognizing potential chemical hazards and employing corrective actions in order to expeditiously minimize accidents. Every researcher at JVBI has been directed to follow the guidelines especially with the hazardous chemicals.

Radiation Safety: These guidelines have been set by the Department of Atomic Energy, Govt. of India, which apply to practices adopted and interventions applied while working with radiation sources in Indian laboratories. They ensure that the ionizing radiation and nuclear energy does not cause any risk to the health of researcher and the environment. At present no such experiment has been undertaken, where radiation occurs; however, in future, if such experiments would be undertaken, a close monitoring by institutional radiation safety committee shall be made in order to seek help in ensuring compliance to these guidelines so that the exposure to all sources of ionizing radiation is ensured as low as reasonably achievable.



Registrar

Registrar
Jain Vishva Bharati Institute
Ladnun-341306
Rajasthan (India)

RESEARCH ETHICS IN RESEARCH METHODOLOGY

PAPER III : Research and Publication Ethics

Credit : 3	Duration of Course : 30 hrs
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Learning Objectives: The objective of the coursework is to-

- Provide students with the fundamental knowledge of basics of philosophy of science and ethics, research integrity, publication ethics.
- Hands-on sessions are designed to identify research misconduct and predatory publications.
- Indexing and citation databases, open access publications, research metrics (citations, h- index, Impact Factor etc).
- Guide and mentor students in presenting plagiarism tools for a valid and ethical research report.

Detailed Curriculum and Course structure

Unit - I : PHILOSOPHY AND ETHICS

- Introduction to philosophy: definition, nature and scope, concept, branches.
- Ethics: definition, moral philosophy, nature of moral judgments and reactions.

Unit - II : SCIENTIFIC CONDUCT

- Ethics with respect to science and research.
- Intellectual honesty and research integrity.
- Scientific misconducts: Falsification, Fabrication, and Plagiarism (FFP).
- Redundant publications: duplicate and overlapping publications, salami slicing.
- Selective reporting and misrepresentation of data

Unit - III : PUBLICATION ETHICS

- Publication ethics: definition, introduction and importance
- Best practices / standards setting initiatives and guidelines: COPE, WAME, etc.
- Conflicts of interest
- Publication misconduct: definition, concept, problems that lead to unethical behavior and vice versa, types
- Violation of publication ethics, authorship and contributor ship
- Identification of publication misconduct, complaints and appeals
- Predatory publishers and journals PRACTICE

Unit - IV : DATABASES AND RESEARCH METRICS

A. Databases

- Indexing databases
- Citation databases: Web of Science, Scopus, etc.

B. Research Metrics

- Impact Factor of journal as per Journal Citation Report, SNIP, SJR, IPP, Cite Score.
- Metrics: h-index, g index, i10 index, altmetrics.

शोध अनुभाग

जैन विश्व भारती संस्थान, लाडनूं (राजस्थान)

जैविभासं./शोध/2016/116

दिनांक : 02.08.2016

कार्यवृत्त

शोध मंडल की एक बैठक दिनांक 19 जुलाई, 2016 को अपरान्हः 3.00 बजे कुलपति महोदय की अध्यक्षता में कुलपति कान्फ्रेस हॉल में सम्पन्न हुई।

बैठक में निम्नांकित सदस्य उपस्थित थे—

1. प्रो.आर.बी.एस वर्मा – सदस्य सचिव
2. प्रो. अनिल धर – सदस्य
3. प्रो. बी.एल. जैन – सदस्य
4. प्रो समणी चैतन्यप्रज्ञा –सदस्य
5. डॉ समणी संगीतप्रज्ञा—सदस्य
6. डॉ प्रद्युम्नसिंह शेखावत—सदस्य

बैठक में निम्नांकित निर्णय लिए गये—

1. दिनांक-22 जनवरी, 2016 को हुई गत बैठक की कार्यवाही को स्वीकृत किया गया। इस कार्यवाही के दौरान इस बात का निर्णय लिया गया कि शोधार्थी के विभाग का परिवर्तन उसके प्रवेश लेने के पश्चात किसी भी दशा में न किया जाए।
2. यह निर्णय लिया गया कि शोधार्थी की शोध रूपरेखा को शोध सलाहकार समिति में रखने के पूर्व एक विशेषज्ञ के पास भेज कर उनकी राय ले ली जाए।

डीआरसी का गठन

विभाग स्तर पर डीआरसी का गठन किया जाए जिसमे विभाग के सभी शैक्षणिक सदस्य, एक बाह्य विशेषज्ञ तथा शोध निदेशक इसके सदस्य हो। बाहर के Emeritus Professor को सदस्य न बनाया जाए। डीआरसी के प्रमुख कार्य इस प्रकार होंगे—

(अ) शोधार्थी के सुपरवाइजर को निश्चित करना।

(ब) शोधार्थी की अभिरुचि के अनुरूप शोध क्षेत्र एवं शोध विषय/शीर्षक निश्चित करना।

शोध सलाहकार समिति (Research Advisory Committee) का गठन

विभाग स्तर पर प्रत्येक शोधार्थी से संबंधित शोध सलाहकार समिति का गठन किया जायेगा जिसमें विभाग के सभी आन्तरिक शैक्षणिक सदस्य इसके सदस्य होंगे तथा विभागाध्यक्ष इसका अध्यक्ष एवं संबंधित सुपरवाइजर इसका संयोजक होगा। शोध निदेशक को सदस्य के रूप में बुलाया जा सकता है। इसके प्रमुख कार्य इस प्रकार होंगे।

(1) विषय विशेषज्ञ को प्रस्तुत की गई शोध रूपरेखा को उनके सुझावानुसार संशोधित कर अंतिम रूप देना।

(2) शोधार्थी की प्रगति को देखना एवं शोध मण्डल को प्रस्तुत करना।

उपरिलिखित व्यवस्था 30 जुलाई, 2016 के पश्चात् प्राप्त शोध रूपरेखाओं में लागू समझी जायेगी।

3. शोध कार्य से संबंधित टयुशन फीस विभागानुसार वार्षिक इस प्रकार होगी—

➤ अहिंसा एवं शांति विभाग—	15,000 रूपये
➤ अंग्रेजी विभाग—	20,000 रूपये
➤ समाज कार्य विभाग—	25,000 रूपये
➤ संस्कृत एवं प्राकृत विभाग—	10,000 रूपये
➤ शिक्षा विभाग—	32,000 रूपये
➤ जैन दर्शन विभाग—	10,000 रूपये

▪ इसी प्रकार डीलिट के लिए

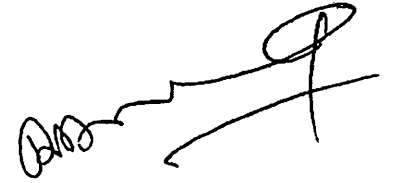
पंजीयन फीस—	10,000 रूपये
फाईनल Submission Fee—	50,000 रूपये

4. शोध की मौखिकी परीक्षा में आंतरिक सुपरवाइजर की उपस्थिति अनिवार्य नहीं होगी। यदि सुपरवाइजर मौखिकी परीक्षा में भाग लेता है तो नियमानुसार उसे यात्रा भत्ता एवं रहने तथा खाने की सुविधा उपलब्ध करवायी जायेगी।

5. पी.एच.डी., डी.लिट एवं एम फिल से संबंधित परीक्षा एवं मूल्यांकन हेतु निम्नलिखित मानदेय तय किये गए—

RET के प्रश्न पत्र निर्माण	: रूपये 25.00 प्रति प्रश्न
Synopsis परीक्षण	: रूपये 750.00
पी.एच.डी. मूल्यांकन	: रूपये 1500.00
डी.लिट मूल्यांकन	: रूपये 2000.00
शोध मौखिकी परीक्षा	: रूपये 1000.00
शोध संबंधित बैठक (डीआरसी इत्यादि)	
में भाग लेने का मानदेय	: रूपये 1000.00

6. पी.एच.डी., डी लिट् एवं एम. फिल नियमों में बदलाव UGC (Minimum Standards and Procedure for Award of M.Phil/Ph.D/Degrees) Regulations-2016 के अनुसार करने का निर्णय लिया गया।
7. सत्र 2015-16 के अंतर्गत समाज कार्य विभाग के पी.एच.डी. पाठ्यक्रम के शोधार्थियों के पंजीकरण (सम्बद्ध सूची में वर्णित शोधार्थियों) को स्वीकृत किया गया।
8. श्री बजरंगलाल जैन द्वारा प्रस्तुत प्रार्थना पत्र पर विचार करके निर्णय लिया गया कि वे अपना प्रार्थना पत्र शोध निर्देशक एवं विभागाध्यक्ष द्वारा अग्रसारित करके प्रस्तुत करें। इस संबंध में उन्हें सूचना भेज दी जाये।
9. शोधार्थी संजयकुमार के विषय में निर्णय लिया गया कि वे DRC द्वारा प्रस्तुत सुझावों के अनुरूप अपनी शोध रूपरेखा प्रस्तुत करें। शोधार्थी चन्द्रशेखर प्रसाद सिंह ने दिनांक-22.07.2015 को पत्र द्वारा सूचित किया था कि वह शोधकार्य में भागीदारी नहीं करना चाहते, जिसे शोध मण्डल ने स्वीकार कर लिया।
10. अन्य विषय के अन्तर्गत निम्नलिखित निर्णय लिये गये -
 - 10.1 शोधार्थी पराग जैन के विभाग परिवर्तन के आवेदन को अस्वीकार कर दिया गया है।
 - 10.2 संस्थान द्वारा किये जाने वाले प्रकाशन के संबंध में निर्णय लिया गया कि प्रकाशन से पहले पाण्डुलिपि विषय विशेषज्ञ के पास भेजनी अनिवार्य है। विशेषज्ञ की स्वीकृति के पश्चात् ही प्रकाशन के लिए स्वीकृत की जाये।



(प्रो. आर.बी.एस. वर्मा)
निदेशक, शोध

प्रतिलिपि-

1. सदस्य, शोध मण्डल (समस्त विभागाध्यक्ष)
2. वरिष्ठ निजी सहायक, कुलपति
3. निजी सहायक, कुलपति

Jain Vishva Bharati Institute, Ladnun

(Declared as Deemed-to-be University Under Section 3 of the UGC Act, 1956)

A meeting of Plagiarism Policy Committee was held on 30.11.2019 at 04.00 p.m. The following members were present in it:

1. Prof. Anil Dhar
2. Dr. Jasbir Singh
3. Dr. P.S. Shekhawat

A draft of policy was prepared which is as following:

Plagiarism Policy of Jain Vishva Bharati Institute

1. Objective

The objective of this policy is to ensure and establish a framework based on some universal ethical and policy guidelines to deter, detect, and deal with plagiarism in all forms, to be adopted for faculty and researchers across all disciplines of JVBI.

2. Scope

This policy document and guidelines which intend to prevent plagiarism are applicable to all members of the Institute community. The policy intends to deter faculty, staff, and students from malpractices and intends, to pursue various activities- like awareness campaign, formulating strict norms, educating students on the subject, to implement preventive mechanism, and to deal with policy transgressors.

3. Policy Statement

3.1 The policy will play a two-pronged role to ensure preventive measures and to create awareness via sensitization widespread publicity /informative activities among the Institute community.

3.1.i Various forms of plagiarism,

3.1.ii Informative, educative, and preventive measures to be made available centrally at the Institute level and implementation of the guidelines

3.1.iii formulate general guidelines on preventive measures.

3.1.iv To devise a consistent and fair system to address all instances of plagiarism.

3.1.v To devise a system to keep all records of plagiarism

3.1.vi To create a dedicated staff to detect plagiarism.

The policy mandates all staff members to provide guidance to students on how to avoid plagiarism by instructing on proper referencing. Similarly, students also need to act with academic integrity and responsibility for the presentation and production of their academic work. Policy states that plagiarism is a form of academic misconduct for which a student will be subject to the Institute's disciplinary code of conduct.

4. Definition of Plagiarism

Very simply, plagiarism is a form of academic misconduct. Plagiarism involves taking credit for someone else's work by claiming it as one's own. The misconduct may involve copying and borrowing someone else's original ideas, but the seriousness of the offence is not fully represented when one uses the terms 'copy' and 'borrow'. Plagiarism is an act of fraud committed knowingly or unknowingly by stealing someone else's work, idea (both scientific and literary work) and/or published materials. The act of plagiarism can be manifested in the form of publishing someone else's work, audio and video broadcasting, or circulation of copied words and images, ideas and opinions, discoveries, artwork and music, recordings or computer generated work (like circuitry, software or computer programs, websites-internet content).

4.2 Disciplinary code and definition of misconduct: A person shall be guilty of misconduct, if:

(a) He/she infringes upon a person's copyright or any other intellectual property right such as a patented product, including but not limited to the act of plagiarism,

(b) He/she plagiarises by claiming or implying as author/inventor/discoverer of someone else's work as his/her own. Such an act may be manifested in any of the following forms:

Copying from someone else's written or creative work (in the form of words, images, ideas, opinions, graphics, discoveries, invention, artwork, music, recordings, photographs, software, computer programs. Incorporation of such contents in whole or in part without proper acknowledgement and citation will be considered as acts of plagiarism. Such act is prejudicial or potentially prejudicial to the Institute's reputation and liable for disciplinary action for breach of Institute's policy on ethical conduct.

5. Preventive steps

Few of the preventive mechanisms are given below:

5.1 Declaration of originality to be submitted along with each and every assignment, i.e.

All relevant submissions must be accompanied by a document signed by the candidate mentioning that the submitted document is original (and authentic).

5.2 Study guides with explicit mention of anti-plagiarism initiatives

5.3 Awareness campaigns

5.4 Submission of electronic file for plagiarism check

5.5 Plagiarism detection software

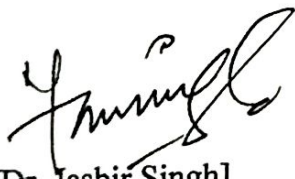
5.6 Penalties based on level of offence – Institute to constitute a Research Ethics Committee separately for each Scholar, as and when need arises under the chairmanship of Director Research comprising of 2 senior faculty members of the concerned faculty.

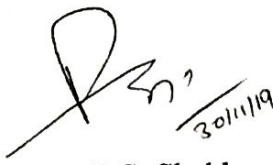
The committee based on their findings can recommend any of the following or make a report on their own.


- a) Written warning – level -1 minor / inadvertent
- b) Intimating to higher authorities for withholding fellowship/grant. Level -2
- c) Rustication decision to be ratified at Institute level. Level -3

As per the knowledge of Committee the ~~software~~ software of Hindi language is not available in Institute, and, the software offered by **Check for Plag** is being reported from various sources and persons are not satisfactory, and at present the governmental organisation are using **URKUND** and it does not offers this software.

These findings and recommendations should be ratified by Institute authorities.


[Dr. Jasbir Singh]


[Dr. P.S. Shekhawat]


[Prof. Anil Dhar]

Urkund's Anti-Plagiarism System

The screenshot shows a web browser window with two tabs: 'Shree Mahakaleshwer' and 'U2633 - Urkund Administration'. The address bar shows 'secure.orkund.com/sysmon/Unit/2633'. The page header includes the 'URKUND' logo, a 'Menu' dropdown, and a user profile 'u2633_jvbi' with a search icon.

Unit U2633 - Jain Vishva Bharati Institute, Ladnun

Change OrganizationLevels + Invite to create User Accounts + Create analysis addresses and send invite to Web inbox Statistics

Properties

Id	U2633
Name	Jain Vishva Bharati Institute, Ladnun
Emailsuffix	jvbi@analysis.orkund.com
Organization	O2962 - Infibnet India Nationwide
Account	AC2 - INFLIBNET
Contact person	Shri Sunil Tyagi
Email	jvbi.lib@gmail.com
Phonenumber	9456839506
Language	English (US)

Document Cap Dashboard

Documents remaining	386
Used documents	114

Receivers

Show 100 entries Search:

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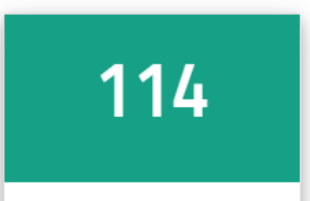
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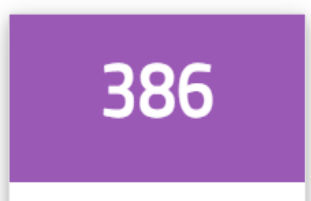
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