

**Centre for Internal Quality Assurance (CIQA)
Jain Vishva Bharai Institute, Ladnun, Rajasthan**

Dated: April 09, 2018

Minutes of the FIRST Meeting of the Centre for Internal Quality Assurance (CIQA)

The First Meeting of the Centre for Internal Quality Assurance (CIQA) after its formal constitution and notification was held on 09th April 2018 at 11.00 A.M. in the chamber of the Director, CIQA to deliberate on the agenda items as enlisted below. The following members were present in the meeting:

1. Prof. A. P. Tripathi, Director, CIQA -
2. Dr. Bijendr Pradhan, Member -
3. Dr. Yogesh Jain, Member -
4. Samani (Dr.) Vinay Prajna, Member -
5. Dr. Yuvraj Khangarot, Member -
6. Mr. Somveer Sangwan, Member -
7. Dr. Bhabagrahi Pradhan, Member Secretary -

[Handwritten signatures and date]
09/04/18
Somveer Sangwan

The decisions taken and action to be done is presented underneath each agenda item which is as follows:

Item No-2018/01/01: To formally launch the functioning of the Centre for Internal Quality Assurance (CIQA)

Decision:

*The **First Meeting** of the Centre for Internal Quality Assurance (CIQA) was held on the scheduled date and time. Copies of the Gazette Notification of the University Grants Commission vide F. No. 2-4/2015 (DEB-III) with regard to the **University Grants Commission (Open and Distance Learning) Regulations, 2017 dated 23rd June 2017** that lays down requirements of "Minimum Standards of Instruction for the Grant of Degree at the Undergraduate and Post-Graduate levels, through Open and Distance Learning Mode" was distributed among members. The Director, CIQA apprised all members present about the importance of the regular & active functioning of CIQA since it is a mandatory requirement for improving the quality of functioning of the Open and Distance Learning Programmes.*

Thus the functioning of CIQA at JVBI was formally launched on this day.

Item No-2018/01/02: To appraise members regarding the role and functions of CIQA and clarify doubts if any.

Decision:

*The **Director, CIQA** apprised all the members regarding the role & functioning of CIQA and requested them to contribute in future meetings regarding the manner in which quality parameters could be developed for*

improving the overall functioning of the DDE and the programmes offered to learners in distance mode.

It is also decided to establish Learner Support Centre in place of Student Support Centre.

The meeting ended with a vote of thanks to the Chair.


(Member Secretary)


(Director, CIQA)

Approved


13/4/18