

## **Rules for Ph.D., D.Litt. and M.Phil.**

### **1. ELIGIBILITY**

- I. The candidate for admission to Ph.D. must have obtained the master's Degree with at least 55 percent marks at Post Graduate Examination or any equivalent Degree from this University or any recognised university of India or any foreign university, recognised by Jain Vishva Bharati Institute in concerned/allied subject, provided that Master's Degree should have been obtained after taking the Bachelor's Degree with full prescribed course.
- II. Ordinarily, only those applicants who have obtained Ph.D. Degree and having minimum 7 years research experience after Ph.D. with adequate publications in the form of books, research papers in referred journals and projects will be eligible for admission to D.Lit. Only in very exceptional cases, applicants having high scholarship and have done substantial work in writing, editing & research, can also be considered for eligibility. The quality of research and publications must be assessed by three external experts of field appointed by DRC (Departmental Research Committee). After the unanimous clearance from these, three experts, The candidate will present his/her research work before duly constituted DRC of the Department in person for registration in D.Lit. The external experts appointed for assessment of research work should not be members of DRC. DRC will assess the work of candidate in both the cases and make recommendation to Research Board for admission to D.Lit.
- III. Applicants doing or having done research work with recognized educational bodies like UGC/Indian Council of Philosophical Research/Indian Council of Social Science Research/Indian Council of Historical Research etc. will also be eligible for admission; with the stipulation of minimum eligibility as mentioned in (i) and (ii) above.

### **2. STATUS OF THE SCHOLAR**

- I. All the Ph.D. scholars admitted and registered would be full-time scholars. It will be mandatory for the scholar to spend a minimum of hundred days in each year during the research period with his/her research guide or within the university.

- II. Their daily attendance will be marked and signed in their department concerned or with research guide.

### **3. ANNOUNCEMENT FOR ADMISSION IN PH.D. PROGRAMME**

The total no. of seats vacant and available under various eligible supervisors in the respective departments would be announced annually and the same would be advertised accordingly in newspapers and the university's website [www.jvbi.ac.in](http://www.jvbi.ac.in).

### **4. PROCEDURE FOR REGISTRATION**

#### **ADMISSION:**

- I. After the announcement of the vacancies for Ph.D. programme, a candidate who desires to enroll for Ph.D. should purchase the Information Brochure containing the Application Form.
- II. He/She should submit the duly filled-in application form along with the under mentioned documents for seeking admission:
  - a. Self attested copies of marks sheets and degree of U.G., P.G. levels and other certificates.
  - b. Two passport size colour photographs
  - c. No Objection Certificate from employer, if employed.
  - d. Brief outline of research proposal.
  - e. Migration Certificate (to be submitted at the time of registration) if not enrolled in JVBI already

### **5. RESEARCH ELIGIBILITY TEST (RET)**

- i. The JVBI will issue a notification for Entrance Test for admission in Ph.D. programme through its website and/or national/regional newspapers. This test will be named as "Research Entrance Test (RET)".

There shall be one paper (in Three parts of three hours) containing objective type questions for RET to be assessed for 200 marks, which is as follows.

- Part-I** - Logical Reasoning & Aptitude Test - 50
- Part-II** - Research Methodology and  
Computer Applications - 50
- Part-III** - Concerned Subject - 100

- ii. Those candidates who have cleared JRF/NET/SLET and M. Phil. (as per U.G.C. Regulation, 2009) will be exempted from appearing in the RET.
- iii. The qualifying marks for clearing RET is 55% for General candidates and 50% for SC/ST/OBC/PH
- iv. The RET would be followed by a Personal Interview of those candidates who have qualified in RET.
- v. A Merit List of candidates who have qualified in RET/JRF/NET/ SLET. The merit list would be prepared as per the following weightage/marks:
 

Graduation	25%
P.G.	45%
Published Paper in referred Journals	5 marks
Participation in national/ International seminar/conference	5 marks
Personal Interview -	20 marks
- vi. The reservation policy of the State/Central Government would be followed for admission.
- vii. The list of selected candidates admitted to the Ph.D. programme would be declared in the form of a notification and the candidate concerned would be intimated separately by post.
- viii. For Monks and Nuns, RET will be conducted at their place.

## 6. THE RESEARCH GUIDE/SUPERVISOR

- I. Any teacher of this Institute having minimum eligibility may be a guide for research work. Minimum eligibility is based on two criteria:
  - Qualification-**
    - a. Ph.D. Degree

- b. Five years teaching at the post-graduate level or 10 years of teaching at the U.G. level at least in the capacity of Assistant Professor ( Lecturer).
- II. A supervisor shall not have, at any given point of time, more than 8 Ph.D. scholars and 5 M. Phil. Scholars.
- III. The maximum seats available for various positions is as follows –
  - a. Professor – 8
  - b. Retired Professor appointed by Institute- 6
  - c. Emeritus Professor - 4
  - d. Associate Professor – 6
  - e. Assistant Professor – 4
- IV. Supervisors will have to be a faculty member of the JVBI/ Emeritus Professor./Centre Under JVBI/Constituent College.

#### **7. ALLOCATION OF SUPERVISOR & TITLE OF RESEARCH**

- i. The allocation of a selected candidate to the Research Supervisor would be decided by the DRC of the Department
- ii. Title of Research shall be decided by Candidate and Supervisor and approved by concerned DRC.
- iii. The Candidate may modify or change the title/topic of research after the approval of DRC. Such candidate must apply for modification/Change in Title/Subject through his/her Supervisor.

#### **8. COURSE WORK**

- I. There shall be a 6-month course work on Research Methodology; Computer Application and Reviewing of published research in the relevant field.
- II. The course work consists of two papers (i) Research Methodology and (ii) Computer Applications.
- III. The concerned Department must be involved in Teaching of Course Work specially related to selection of Title and preparation of Synopsis.

- IV. The total time allotted to each paper shall be of 3 hours per week
- V. Each paper shall be of 100 marks; 30 marks for assignments and other academic work like project work/review of literature etc. that is to be internally assessed; and 70 marks for semester-end examinations
- VI. The Course Work qualifying marks shall be 50% in aggregate.
- VII. A candidate will complete his Course Work of six months through intensive classes in campus (to be notified by Research Director every year), assignments, review of literature, short studies under the recognised supervisor/emeritus professor. After the completion of Course Work, examination of Course Work will be conducted by examination section. In case candidate fails or drops in examination, one chance will be given in the Course Work of next session. In case of Monks and Nuns the Course Work will be conducted at their place.

## **9. REGISTRATION**

- I. On successful completion of the course work the candidate shall submit his/her application along with the Synopsis as per the format given in annexture-1 through Supervisor to the concerned Department for presentation before DRC. However the synopsis shall be submitted within six months after completion of Course Work, failing which the admission shall automatically stand cancelled.
- II. The synopsis will then be presented before the Departmental Research Committee. After presentation, the synopsis may be either accepted in full or accepted with certain modifications or summarily rejected as deemed unfit. In case of rejection of the synopsis, it can be resubmitted within three months
- III. The composition of the Departmental Research Committee comprising of the followings:
  - (a) Head of concerned Department (Chairperson)
  - (b) External Expert- 2
  - (c) All faculty members of the concern department
  - (d) All Emeritus Professors of Department

- IV. The concerned Supervisor and Head of the Department have to ensure that all the suggestions made by the DRC have been incorporated in the final synopsis.
- V. Finally the synopsis will be submitted incorporating the suggestions, if any, as made in the Departmental Research Committee within a period of two weeks and same will be put before the Research Board for registration.
- VI. The **date of registration** of the candidate will be effective from the date of submission of the synopsis in DRC.
- VII. The candidate registered would be regular Ph.D. scholar. However, it will depend on the supervisor and HOD concerned as regarding stay and attendance during the period of research undertaken.
- VIII. Monks and Nuns would be exempted from regular attendance.

#### **10. NATURE OF RESEARCH PROPOSAL**

- I. The research subject should be original in nature.
- II. The research subject should be original in some aspects.
- III. The research subject should be a continuation of a prior research work.
- IV. The proposed research work should add on to earlier established research findings.

#### **11. RESERCH PERIOD**

- I. For quality assessment, the candidate has to make presentation of his/her work before Research Board after the completion of two years.
- II. Research work of a scholar will have to be completed within a minimum period of 2 years and a maximum period of 5 years. If the dissertation is not submitted within the stipulated period of 5 years, the research scholar's registration will automatically stand cancelled, provided that the research period may be extended for a maximum period of six months on the recommendation of the guide and subject to approval by the Vice-chancellor after it is duly forwarded by the HOD concerned. Such extension, however, in no case can exceed beyond one year. After this, the candidate may apply for re-registration (without any examination) to DRC and on the recommendation of DRC the Research Board may approve the fresh registration of candidate.

III. With the approval of the Research Board and the special permission of the Vice-chancellor, the thesis can be submitted six months earlier stipulated time subject to the recommendation of the guide to the effect that the scholar had done substantial and satisfactory progress in the intervening period.

## **12. FEES:**

I. Application fee	Rs. 500/-
II. Research Eligibility Test fee	Rs. 2500/-
III. Course Work fee	Rs. 5000/-
IV. Course Work Exam Fee	Rs. 1500/-
V. Library Fee (per annum)	Rs. 2000/-
VI. Library Caution Money	Rs. 2000/-
VII. Registration fee (after the acceptance of the synopsis by the Research Board)	Rs. 7000/-
VIII. Thesis Submission Fee	Rs. 15000/-

## **Academic Fees (after the completion of course work): Fee as and when applicable for the respective departments:**

(i) Department of Jainology and Comparative Religion & Philosophy	Rs. 7000/- per year
(ii) Department of Prakrit & Sanskrit	Rs. 7000/- per year
(iii) Department of Non-violence, Peace and Conflict Management	Rs. 7500/- per year
(iv) Department of Science of Living, Preksha Meditation & Yoga	Rs. 12000/- per year
(v) Department of Social Work	Rs. 15000/- per year
(vi) Department of English	Rs. 15000/- per year
(vii) Department of Education	Rs. 25000/- per year

## **13. RESEARCH PROGRESS REPORT**

All research scholars will have to submit the progress report of their research work to Dean/Director Research Section, through their Research Guide and Head of Department every 6 months i.e., for the period January-June and July-December respectively. The Research Board reserves the right to review the candidate's registration to Ph.D. if progress is found dissatisfactory.

#### 14. EVALUATION AND ASSESSMENT

The following procedures will be compulsorily followed prior to the submission and evaluation of the completed thesis:

- I. Publication of at least one research paper in a referred journal or in book having ISBN number or produce evidence of the same in the form of acceptance letter.
- II. Presentation of the draft thesis in the Pre-submission Seminar for getting feedback and comments.
- III. Submission of thesis after incorporation of suggestions/feedback.

**Note:**

- (i) It may, however, be noted that submission of the final thesis should be done within a period not exceeding four months after the pre-submission seminar. This period would be the part of the prescribed total Research Period.

#### 15. SUBMISSION OF THESIS & DEPOSITORY

(A) On completion of the research work and above formalities, the following should be submitted:

- (i) The thesis and abstract (typed or printed) in **four copies each through** their Supervisor and HOD concerned
- (ii) Certificate of guide/supervisor
- (iii) A Declaration to be given by the candidate that he/she has done this work.
- (iv) Submission fee
- (v) Soft copies (in 4 CDs/DVDs) of the dissertation in non-editable PDF format.

(B) The Supervisor will have to certify:

- I. the originality of research work,
- II. that the present thesis has not been submitted/used for any other purpose in any other university.

(C) The research scholar will also submit a No Dues Certificate from the concerned departments/sections.



## **16. EVALUATION OF THE THESIS**

- I. Thesis for evaluation will be sent to three experts nominated by the Vice-chancellor from the panel of experts (six each) provided separately by the Supervisor and Head of the Department, at least two of which should be from outside the State. In case the supervisor happens to be the concerned Head of the Department a panel consisting of 10 experts must be provided. The expert must be atleast Associate Professor.
- II. Viva-voce will be organized on the positive recommendations of all the experts.
  - a. In case of rejection of thesis by any one expert the same would be sent to the fourth examiner. If the fourth examiner also rejects the thesis then the same would be summarily rejected.
  - b. In case of rejection by two experts the thesis would be summarily rejected.
  - c. Any modification if suggested by the experts should be incorporated in the thesis and the same should be submitted afresh before appearance for Viva-voce.
- III. Scholars will be declared eligible for Award of Degree on successful completion of Viva-voce.
- IV. Date of result will be effective from the date of Viva-voce.
- V. The University is to be informed when the research work is published and two copies of such publication should be made available to the University by the Scholar.

## **17. FELLOWSHIP**

- I. Only a select number of scholars will get a monthly fellowship of Rs. 4000/- and SLET/NET holder will be granted fellowship of Rs. 5000/-.
- II. Fellowship will be provided to eligible candidates on successful completion of the course work and registration. However, they shall receive fellowship from the date of admission.
- III. Fellowship, every month will be payable on the recommendation of Research Guide and duly forwarded by the Head of Department concerned.
- IV. The research scholar receiving fellowship cannot accept full-time employment or any part-time employment during the official working hours of the University.
- V. In the event of leaving his research work midway or on finding any information submitted untrue or factually incorrect, the fellowship will be stopped and the amount paid so far

will have to be refunded to the University by the scholar. For it a bond should be submitted by the research scholar.

## **18. LEAVE FACILITY**

- I. The scholar is entitled to 30 days leave in addition to the public holidays observed by the Institute in a calendar year.
- II. The scholar is also entitled to semester-end vacation as announced in the academic calendar and two weeks leave during the Summer Vacation.
- III. The scholar is entitled on the recommendation of the research guide, study leave up to a maximum of 30 days for attending seminars, conferences, workshops or presenting paper etc. No allowances would be paid by the Institute for such travel.
- IV. On completion of the study leave the Scholar will have to submit a certificate of attendance/participation to this effect.
- V. In case of empirical research or community/field level studies or to consult libraries the leave of absence from headquarter would be treated as on duty with due recommendation of the supervisor and sanction of the HOD concerned.
- VI. The Head of Department is to recommend to the Vice-Chancellor for sanction of leave of absence or study leave as the case may be.

## **19. HOSTEL FACILITY**

- I. Hostel facilities are available for male and female scholars separately.
- II. Normally for research scholars single seated accommodation is made available on deposit of the prescribed fee.

### **Note:**

**Brochure for Hostel accommodation may be obtained separately from the Institute.**

## **20. CHANGE OF GUIDE**

A 'No Objection Certificate' of the present guide and the due consent of the new guide are mandatory. However, acceptance of the change of guide is subject to the required

specialization and the due approval of the Research Board. The application for this should be submitted through proper channel.

#### **21. CHANGES IN THE APPROVED RESEARCH DESIGN**

Substantial changes made either in the Title or Objectives of the Study or in the Research Design has to be approved by the Research Board on the recommendation of DRC. The application for the purpose should be submitted to Head of Department duly recommended by supervisor.

#### **22. INTER PRETATION OF THE RULES MENTIONED HEREIN**

The rules framed herein are in consonance with the “UGC (Minimum Standards and Procedure for Award of M.Phil. and Ph. D. degree) Regulation, 2009”. The Vice-Chancellor is authorized to change or amend the rules mentioned herein. As regards the interpretation of the rules mentioned herein and consequent to disputes, if any, the decision of the Vice-Chancellor shall be final.

#### **23. OTHER FELLOWSHIP/HOLDERS (INCLUDING JRF)**

Other Fellowships and Scholarships such as JRF, Dr S. Radha Krishnan Post Doctoral Fellowship of Humanities and Social Sciences including language, Post-Doctoral fellowship for women, Post-Doctoral Fellowship SC/ST Candidates, Swami Vivekanand Single Girl Child Scholarship for Research in Social Sciences, Rajiv Gandhi Scholarship for SC/ST and ICSSR Fellowship etc. shall be governed by rules framed by sponsoring agencies i.e. UGC and others.

### **Rules Governing M.Phil. Course**

#### **1- Period**

The Courses of study for the M.Phil. Shall extend over a period of one academic year covering two semesters.

#### **2- Seats**

The number of candidates to be admitted to M.Phil. Course in any Department each year shall be decided by the Department itself.

### **3- Eligibility**

The candidate for admission to M.Phil. must have obtained the master's Degree with at least 55 percent marks at Post Graduate Examination or any equivalent Degree from this University or any recognised university of India or any foreign university, recognised by Jain Vishva Bharati Institute in any subject, provided that Master's Degree should have been obtained after taking the Bachelor's Degree with full prescribed course.

### **4- Status of The Scholar**

1. All the M.Phil. Scholars admitted and registered would be full time scholars.
2. Their daily attendance will be marked in the Department.

### **5- Announcement for Admission in M.Phil. Programme.**

The total no. of seats in the respective departments would be announced annually and the same would be advertised accordingly in newspapers and the university's website [www.jvbi.ac.in](http://www.jvbi.ac.in).

### **6- Procedure for Registration**

#### **Admission:**

1. After the announcement of the vacancies for M.Phil. programme, a candidate who desires to enroll for M.Phil. should purchase the Information Brochure containing the Application Form.
2. He/She should submit the duly filled-in application form along with the under mentioned documents for seeking admission.
  - a. Self-attested copies of marks sheets and degree of U.G., P.G. levels and other certificates.
  - b. Two passport size colour photographs
  - c. Migration Certificate (to be submitted at the time of registration) if not enrolled in JVBI already

### **7- Admission Test**

There shall be common Admission Test for M.Phil. and Ph.D. programmes having common eligibility criterion, reservation policy, calculation of merit etc.

### **8- Attendance**

Every candidate shall be required to attend a minimum of 75 percent of the lectures tutorials, Seminars and practical taken together held in each paper and the course work.

### **9- Syllabus, Examination, Assessment and Result**

These will be framed by concerned Departments and approved by Academic Council of Institute.

### **NOTE:**

**All submission and representations made with regard to Ph.D. /D.Lit./M.Phil. should be done through proper channel, i.e. the supervisor, concerned Head of the Department, Director- Research, Registrar and Vice-chancellor.**

**Any legal action shall be under the Jurisdiction of Ladnun, District (Nagaur).**