

## Grievance & Redressal Cell का वार्षिक एक्शन प्लान (सत्र 2023-2024)

1. Grievance and Redressal Cell की जानकारी विद्यार्थियों को दिया जाना।
  - आचार्य कालू कन्या महाविद्यालय
  - शिक्षा विभाग
  - शैक्षणिक खण्ड
  - दूरस्थ शिक्षा निदेशालय
2. प्रकोष्ठ के सदस्यों के नाम व मोबाइल नं. सूचना पट्ट पर अंकित करना।
3. समय-समय पर बैठक आयोजित करना।

क्र.सं.	कार्य योजना	कार्य सम्पादन की तिथि
1.	सूचना देना <ul style="list-style-type: none"><li>• आचार्य कालू कन्या महाविद्यालय में जानकारी देना</li><li>• शिक्षा विभाग में जानकारी देना</li><li>• शैक्षणिक खण्ड में जानकारी देना</li><li>• दूरस्थ शिक्षा निदेशालय</li></ul>	31 जनवरी, 2024 02 फरवरी, 2024 07 फरवरी, 2024 15 फरवरी, 2024
3.	सेल के सदस्यों के नाम व मोबाइल नं. सूचना पट्ट पर अंकित करना	22, जनवरी, 2024 तक
2.	कमेटी बैठक	1. प्रत्येक छः माह पर नियमित बैठक 2. शिकायत मिलने पर तत्काल बैठक का आयोजन

### अन्य कार्य योजना-

1. कोई भी शिकायत प्रकोष्ठ में प्राप्त होने पर समाधान करना। (अधिकतम दस दिन के भीतर)।
2. प्रत्येक विभाग की सुझाव पेटिका से प्राप्त शिकायतों का समाधान करना।

(प्रो. आनन्द प्रकाश त्रिपाठी)  
समन्वयक

08/1/23



## JAIN VISHVA BHARATI INSTITUTE, LADNUN, RAJASTHAN

(Deemed-to-be University under section 3 of the UGC Act-1956)

JVBI/REG/2023-24/323

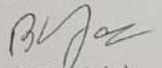
Date: 07.12.2023

### OFFICE ORDER

In compliance with the UGC Notification F.1-13/2022 (CPP-II), dt. 11-04-2023 regarding "UGC (Redressal of Grievances of Students) Regulations, 2023" the "Grievances Redressal Cell" (JVBI/REG/2023-24/220, dt. 26-08-2023) is being renewed as "Student Grievance Redressal Committee" (SGRC) as mentioned below:

S.No.	Composition	Name	Role
1.	One Professor	Prof. A.P. Tripathi	Chairperson
2.	Four Professors / Senior Faculty Members	Prof. Rekha Tiwari	Member
3.		Prof. B.L. Jain	Member
4.		Director, IQAC	Member
5.		Dr. Balbeer Singh	Member
6.	One Student	Ms. Meenakshi Bhansali (B.Sc III)	Special Invitee

The committee shall function as per "UGC (Redressal of Grievances of Students) Regulations, 2023" and maintain proper records for relevant activities.

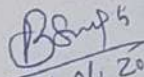
  
(Prof. B.L. Jain)  
Registrar (Offg)

CC:

1. All Concerned Persons

दिनांक 31.01.2024

जैन विश्व भारती संस्थान में संचालित आचार्य कालू कन्या महाविद्यालय में अध्यनरत छात्राओं को ग्रीवेंस सेल के बारे में जानकारी प्रदान की गई। विद्यार्थियों को ग्रीवेंस सेल के मुख्य लक्ष्यों के बारे में बताया गया। महाविद्यालय में अध्यनरत छात्राओं से यह भी आग्रह किया गया कि यदि किसी भी छात्रा की कोई ग्रीवेंस है तो वह उसके बारे में लिखित सूचना देखकर हमें सूचित कर सकती हैं। इस से संबंधित समस्या का निराकरण तुरंत रूप से किया जाएगा। महाविद्यालय की छात्रों ने इस बारे में कुछ जिज्ञासाएं भी व्यक्त कीं जिनका संतोषजनक ढंग से समाधान भी किया गया।

  
31.01.2024  
( डॉ. बलवीर सिंह )

सदस्य ग्रीवेंस सेल

## ग्रीवेंस सैल

जैन विश्व भारती संस्थान के शैक्षिक खंड में आज दिनांक 07.02.2024 को विभागाध्यक्ष, शिक्षा विभाग के प्रो.बी.एल.जैन ने ग्रीवेंस सैल के विषय में जानकारी दी तथा कहा की सेल उत्पीडन से संबंधित शिकायत इस सेल के अंतर्गत करा सकते है। उक्त कार्यक्रम में शैक्षिक खंड की छात्र/छात्राएं एवं संकाय सदस्य उपस्थित रहे।

B.A.  
7/2/2024

ਵਿਵਰਨ

ਦੁੱਖੀਆਂ ਦੀਆਂ ਸਹਾਇਕਾਵਾਂ ਨੂੰ 15 ਮਾਰਚ, 2023  
ਨੂੰ ਇਸ ਸਹਾਇਕਾ ਵਲੋਂ ਸਹਾਇਕਾਵਾਂ ਨੂੰ ਸਹਾਇਕਾ ਨੂੰ ਸਹਾਇਕਾ ਨੂੰ  
ਸਹਾਇਕਾ ਵਲੋਂ ਸਹਾਇਕਾਵਾਂ ਨੂੰ ਸਹਾਇਕਾ ਨੂੰ ਸਹਾਇਕਾ ਨੂੰ  
ਸਹਾਇਕਾ ਵਲੋਂ ਸਹਾਇਕਾਵਾਂ ਨੂੰ ਸਹਾਇਕਾ ਨੂੰ ਸਹਾਇਕਾ ਨੂੰ  
ਸਹਾਇਕਾ ਵਲੋਂ ਸਹਾਇਕਾਵਾਂ ਨੂੰ ਸਹਾਇਕਾ ਨੂੰ ਸਹਾਇਕਾ ਨੂੰ

AR  
16/02/24

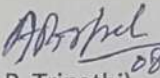


**JAIN VISHVA BHARATI INSTITUTE, LADNUN (RAJASTHAN)**  
(Deemed to be University under section 3 of the UGC Act 1956)

Date : 08.04.2024

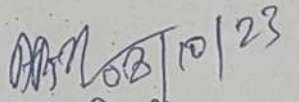
**Meeting Information**

All the members of Grievances Redressal cell are hereby informed that a meeting of the cell is held on 10th April, 2024 at 12.00pm in the Principal office, Acharya Kalu Kanya Mahavidylya. Prof. K.N. Vyas, the ombudsperson of the institute is also requested to attend the meeting.

  
(Prof. A.P. Tripathi)  
Co-ordinator

**Copy to :-**

1. Prof. K.N. Vyas, Ombudsperson of the institute
2. All the members of Grievance Cell (all HODs, Principal of AKKM, Director of IQAC & Registrar)
3. Secretary to the HVC

  
(प्रो. आनन्द प्रकाश त्रिपाठी)  
समन्वयक

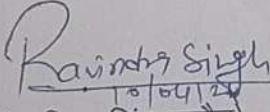
जैन विश्वभारती संस्थान, लाडनूं (राजस्थान)  
ग्रीवान्स और रिड्रेसल सेल

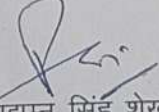
बैठक-वृत्त

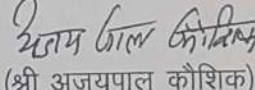
आज दिनांक 10 अप्रैल, 2024 को ग्रीवान्स और रिड्रेसल सेल की एक बैठक आचार्य कालू कन्या महाविद्यालय के कॉन्फ्रेंस हॉल में आयोजित हुई जिसमें निम्न सदस्य उपस्थित हुए-

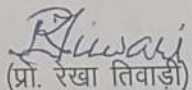
1. प्रो. के.एन. व्यास - लोकपाल
  2. प्रो. आनन्द प्रकाश त्रिपाठी - समन्वयक
  3. प्रो. जिनेन्द्र जैन - सदस्य
  4. प्रो. बी.एल. जैन - सदस्य
  5. प्रो. रेखा तिवाड़ी - सदस्य
  6. श्री अजयपाल कौशिक - कुलसचिव
  7. डॉ. प्रद्युम्न सिंह शेखावत - सदस्य
  8. डॉ. रविन्द्र सिंह राठौड़ - सदस्य
- सर्वप्रथम बैठक में सभी का स्वागत हुआ।

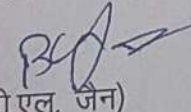
1. बैठक में समन्वयक ने पूर्व की बैठक 05 सितम्बर, 2023 में लिये गये निर्णय की क्रियान्विति की जानकारी दी।
2. लोकपाल प्रो. के.एन. व्यास का स्वागत किया गया।
3. समन्वयक द्वारा 2024-25 के प्रोस्पेक्टस के प्रकाशन की तैयारी पर प्रकाश डाला गया तथा ये भी बतलाया गया कि इस सत्र में विद्यार्थियों का शुल्क विगत वर्ष की तरह यथावत रखा गया है।
4. प्रायः फार्म भरने वाले विद्यार्थियों का प्रवेश संस्थान के नियमानुसार किया जाता है। इसमें विश्वविद्यालय अनुदान आयोग के आरक्षण नीति को भी ध्यान में रखा जाता है।
5. संस्थान में विद्यार्थियों की संख्या कम होने के कारण विद्यार्थी और संकाय सदस्यों के प्रत्यक्ष सम्पर्क में रहते हैं। इसलिए उनकी शिकायतों का निवारण उसी स्तर पर हो जाता है। इसलिए विगत वर्ष में न ही किसी विद्यार्थी और न ही स्टॉफ की कोई शिकायत प्रकोष्ठ को प्राप्त हुई है।
6. 2023-24 की कार्ययोजना के अनुसार 31 जनवरी, 2024 को आचार्य कालू कन्या महाविद्यालय में, 02 फरवरी, 2024 को शिक्षा विभाग में तथा 07 फरवरी, 2024 को शैक्षणिक खण्ड के सभी विद्यार्थियों को प्रकोष्ठ के बारे में जानकारी दी गई तथा उन्हें प्रकोष्ठ के अन्तर्गत अपनी समस्याओं को दर्ज करने के लिए प्रेरित किया गया। तथा 15 फरवरी, 2024 को दूरस्थ शिक्षा निदेशालय के सदस्यों के साथ बैठक कर शिकायतों के बारे में जानकारी ली गई तथा कोई शिकायत प्राप्त नहीं हुई।
7. बैठक में यह निर्णय लिया गया ग्रीवान्स सेल के वार्षिक कार्ययोजना 2024-25 को तैयार किया जाये और पूरे वर्षभर उसकी क्रियान्विति की जाये।

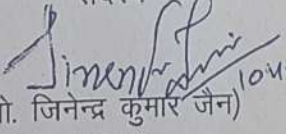
  
(डॉ. रविन्द्र सिंह राठौड़)  
सदस्य

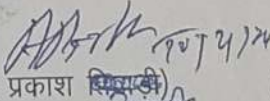
  
(डॉ. प्रद्युम्न सिंह शेखावत)  
सदस्य

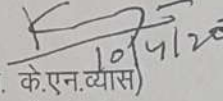
  
(श्री अजयपाल कौशिक)  
कुलसचिव

  
(प्रो. रेखा तिवाड़ी)  
सदस्य

  
(प्रो. बी.एल. जैन)  
सदस्य

  
(प्रो. जिनेन्द्र कुमार जैन)  
सदस्य

  
(प्रो. आनन्द प्रकाश त्रिपाठी)  
समन्वयक

  
(प्रो. के.एन. व्यास)  
लोकपाल

Sexual Harassment Cell (ICC), Jain Vishva Bharti institute, ladnun

Minutes of the Meeting

Date: 07/08/2023

Time: 3.00 PM– 5PM

Venue: HOD chamber department of English

Chairperson: Pro. Rekha Tiwari

**Members Present:**

1. Dr. Yuvaraj singh (Non teaching)
2. Dr. Abha singh (Teaching)
3. Ms. Anjula Jain (Non teaching) *Anjula*
4. Ms. Kalpana sony student (student) *Kalpama*
5. Ms. Harshita pareek (student) *Harshita*
6. Ms. Khushi jodha (student) *Khushi*

**Agenda**

1. Confirmation of previous meeting minutes
2. Discussion on new complaints (if any)
3. Review of past cases and actions taken.
4. Awareness and training programs.
5. Any other business.

**Discussion & Decisions Taken**

**\*Confirmation of Previous Meeting Minutes**

The minutes of the last meeting held on 22 Jan 2022 were reviewed and approved by all members.

1. Discussion on New Complaints and there was no complaint received.
2. Awareness & Training Programs
3. Discussion on conducting workshops/seminars for employees/students.
4. Planned dates and responsible members for execution.

Any Other Business

**\*No additional matters raised by members.**



Action Items & Responsibilities.

work shop for students - D. Abha Singh

work shop for faculty - Dr. Yuvraj Singh Khangarot

work shop for non-teaching - Ms. Anjula Jain

lectures by expert. - Dr. Saroj Rai

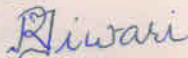
Conclusion & Next Meeting Schedule

There is no complain received by the cell. Next meeting schedule first week of Jan.2024.

Prepared by: Dr. Abha Singh



Approved by: Pro. Rekha Tiwari



Jain Vishva Bharati Institue, Ladnun- 341306

Anti Ragging Cell


Action Plan 2023 -24

	Plan	Date of execution
1.	Display Anti Ragging Poster (all departments)	02/07/2023
	Introduction of Anti-Ragging Cell	18.08.2023
	1.1 AKKM	12.07.2023*
	1.2 Department of Education	12.07.2023*
	1.3 Department of Jainology and Comparative Religin and Philosophy	12.07.2023*
	1.4 Department of Prakrit and Sanskrit	12.07.2023*
	1.5 Department of Non-violence and Peace	12.07.2023*
	1.6 Department of Social Work	12.07.2023
	1.7 Department of English	12.07.2023*
	1.8 Department of Yoga and Science of Living	18.08.2023
	1.9 Hostel	
2.	Surprise Inspection	03.08.2023
3.	Information of Anti-Ragging in Prospectus	01.07.2023
4.	Pasting of Information of Rules on Notice Board	01.07.2023
5.	Filling up of forms from all Academic departments	30.10.2023
6.	To organize Meeting of Committee	28.09.2023
7.	Constitution of Anti-Ragging Committee & Squad	05.12.2023
8.	Anti-Ragging Workshop	17.08.2023

BV  
3.8.2024

Jain Vishva Bharati Institue, Ladnun- 341306  
Anti Ragging Cell

Meeting of Anti Ragging Cell was held on 28.09.2023. Following persons were presented.

Sr.No.	Name	Signature
01.	Prof. B.R.Dugar - Chairperson	
02.	Prof. B.L. Jain - Convener	B.L.Jain 28/9/2023
03.	Prof. A.P. Tripathi - Member	A.P.Tripathi 28/9/2023
04.	Dr. Pradyuman Singh Shekhwat - Member	Dr. Pradyuman Singh Shekhwat 28/9/2023
05.	Dr. Abha Singh - Member	Dr. Abha Singh 29/9/2023
06.	Sh. V.K. Sharma - Member	Sh. V.K. Sharma 28/9/2023
07.	Ms. Promod Ola - Member	Ms. Promod Ola 28/9/2023
08.	Ms. Shubha Bhojak - Member (BA-Bed-VII )	-
09.	Ms. Nikita Pareek - Member (M.A. SOL III)	-
10.	Ms. Khushi Jodha (B.Sc.-V Sem.)	Ms. Khushi Jodha
11.	Sh. Ajay Pareek (Parent)	Sh. Ajay Pareek

**JAIN VISHVA BHARATI INSTITUTE, LADNUN (RAJASTHAN)**  
**(Deemed to be University under section 3 of the UGC Act. 1956)**

The minutes of the meeting of Anti-Ragging Cell and Anti-Ragging Squad was held on 28.09.2023 at 10.30 a.m. in the office of the Convener, Anti-Ragging Cell.

Following members were present:

**Anti-Ragging Cell Meeting**

S.N.	Name	Position
1	Prof. B.L. Jain	Convener
2	Prof. A.P. Tripathi	Member
3	Dr. Pradyumna Singh Shekhawat	Member
4	Dr. Abha Singh	Member
5	Sh. V.K. Sharma	Member
6	Ms. Pramod Ola	Member
7	Ms. Shubha Bhojak (BA-BED-VII)	Member
8.	Ms. Nikita Pareek (M.A.-SOL-III)	Member
9.	Ms. Khushi Jodha (B.Sc.-I)	Member
10.	Sh. Ajay Pareek (Parent)	Member

**Anti- Ragging Squad Meeting**

S.N.	Name	Position
1	Prof. B.L. Jain	Convener
2	Prof. A.P. Tripathi	Member
3	Sh. V.K. Sharma	Member
4	Ms. Pramod Ola	Member

At the outset, the Convener welcomed the members and informed that during the Academic Session 2022-23, no complaint about Ragging of students has been received so far.

The Convener also apprised the members about receipt of the letter No. **D.O. No. F. 1-74/2016 (ARC) dated 14.07.2023** from the UGC, which is suggestive of placing an appropriate mechanism to make the campus free from ragging activities. Members expressed their satisfaction about

the zero ragging incidences on the campus, which is a specialty of our institution and emphasized that the spirit should be maintained in future also.

The Chairman also informed that UGC has revised procedure for students to file online Anti Ragging Affidavit which has been conveyed vide UGC Letter No. DO F-3-2/2021(ARC) dated 27.10.2021 in pursuance of the Judgment of the Hon'ble Supreme Court of India dated 08.05.2009 in civil Appeal No. 887/2009. To reduce compliance burden of its stake holders, UGC has revised the procedure for students to file online Anti Ragging Affidavit.

1. The Revised Procedure is as under:-

Step -I - It is the same like before.

Step-II - The student will receive email with a Registration number and a web link will be provided. He/she will forward the same to the in-charge faculty of the Department. He/she is not required to print & sign the same.

Step-III- The in-charge faculty of the Department will update on the link of any forwarded email which the student has submitted as Anti-Ragging Affidavit/undertaking in the department stating that the student has participated in confidential survey of the UGC. The list will be updated every 24 hours.

2. The email address and contact number of the faculty concerned shall be uploaded on the website and every candidate of the Department would be informed about the revised procedure to file online Anti Ragging Affidavit.
3. As per advice of UGC, the University has created E-admission booklet or brochure, E- leaflets giving details.
4. In the Admission form, the following column may be inserted.

Anti Ragging undertaking Reference No.	--
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5. The faculty members assigned the duty to fill up Anti-Ragging Affidavit/undertaking have been given the training about the filling on the said under taking.
6. An undertaking from all students (Previous & Final) for the session 2023-24 online on [www.antiragging.in](http://www.antiragging.in) may be obtained. Following teachers will coordinate in this regard :-

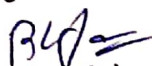
S.N.	Department	Faculty
1.	Dept. of Education	Dr. Abha Singh, Ms. Promod Ola
2.	Dept. of Prakrit & Sanskrit, Jainology	Dr. Satya Narayan Bhardwaj
3.	Dept. of Yoga & Science of Living	Dr. Ashok Bhaskar
4.	Dept. of Non-violence & Peace & Social Work	Dr. Ravindra Singh Rathore


5.	Dept. of English	Prof. Rekha Tiwari
6.	Acharya Kalu Kanya Mahavidhyalaya	Dr. Pragati Bhatnagar & Ms. Shweta Khater

After uploading the forms on the website, concerned teachers be advised to deposit hardcopies of the forms in the office of Sh. V. K. Sharma, Academic Officer by 30.10.2023.

7. Anti-ragging posters be downloaded from the UGC website and displaced at all the prominent places including the Boys hostel, Girls hostel, AKKM, All Departments, canteen, Library, common facilities etc. Mr. V.K. Sharma shall look after this activity.
8. Anti-ragging warning has already been published in the University Prospectus at page no. 13-15. Constitution of the Anti-Ragging Cell and Anti-ragging squad along with complete address and contact details has been completed and has been displayed on various Notice Boards as well as uploaded on the university website in compliance of the UGC regulation including its 2<sup>nd</sup> amendment.
9. Necessary information regarding definition of Ragging shall be made available and explained to the students by the above said teachers during the class. Teachers may arrange a meeting of students with the committee (Anti Ragging Cell and Anti Ragging Squad).
10. CCTV cameras have already been installed at the vital points.
11. Regular instructions and counseling with the students be made by the committee and a sincere effort be made to identify of trouble triggers, if any.
12. Events like Anti Ragging workshop/Seminar and other creative avenues to spread the idea be arranged.
- 13.. Alarm in the hostel has already been installed. Similarly CCTV cameras have been installed there for ensuring safety and security.
14. Students may be informed about Anti Ragging helpline during interaction with the students as well as during the seminar/webinar as and when organized by the committee.
15. Anti-Raging squad may make surprise inspections at the hostels, canteen etc. from time to time.
16. Student members should be vigilant and remain in touch with students in general at regular intervals and they may be informed that ragging is a criminal offence and they must adopt the guideline issued by the UGC in curbing the menace of ragging and violation of which would be viewed seriously and cause serious complications. Students should not indulge themselves in any activity of Ragging. All stakeholders would try their best to ensure that newly admitted students study in a fear-free atmosphere.

Meeting ended with a vote of thanks to the chair.

  
 (Prof. B.L. Jain)  
 Convener  
 Anti-Ragging Cell

  
 (Prof. B.L. Jain)  
 Convener  
 Anti-Ragging Squad

# SC/ST Cell, Jain Vishva Bharti Institute, Ladnun

## Meeting Minutes

Date: August 5, 2023

Time: 12.00 pm

Venue: [Principal Chamber, Akkm]

Chairperson: [Pro. B. R. Dugar]

Members Present:

Prof. A.P. Tripathi (Principal, Akkm)

Prof. B. L. Jain (HOD education)

Dr. Vishnu Kumar (Nodal officer sc/st cell)

Dr. Abha Singh (Member of secretary and liaison officer, sc/st cell)

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### Agenda of the Meeting:

1. Review of Previous Meeting Minutes
  2. Implementation of Government Policies & Guidelines
  3. Addressing Grievances of SC/ST Students & Staff
  4. Awareness & Sensitization Programs
  5. Scholarships & Financial Assistance Updates
  6. Future Action Plans
  7. Any Other Matters
- 

### Minutes of the Meeting:

1. Review of Previous Meeting Minutes:
    - \*The minutes of the last meeting were read and approved.
    - \*Action items from the previous meeting were reviewed, and progress was discussed.
  2. Implementation of Government Policies & Guidelines:
    - \*Discussion on recent government circulars and policies for SC/ST welfare.
    - \*Steps to ensure compliance with reservation policies in admissions and recruitment.
  3. Addressing Grievances of SC/ST Students & Staff
    - \*There is no any complains.
  4. Awareness & Sensitization Programs:
    - Plans for organizing workshops, seminars, and training sessions for faculty, staff, and students.
    - Discussion on conducting legal awareness and anti-discrimination campaigns.
  5. Scholarships & Financial Assistance Updates:
    - Status update on SC/ST scholarships and financial aid programs.
    - Steps to ensure eligible students are informed and guided for application.
  6. Future Action Plans:
    - Setting up a mentorship program for SC/ST students.
  7. Any Other Matters:
    - Open discussion on additional concerns raised by members.
-

Decisions Taken:

\*List of key decisions made during the meeting

Work shop on sc/st regulation, sc/st Scholarships portal, mentorship program for SC/ST students.

Responsibilities assigned to different members.

Pro. A.P. Tripathi - organize Work shop on sc/st regulation

Dr. Abha Singh – all liaison work with concerned government department/ministry/ugc ect.

Dr. Vishnu Kumar – Scholarships portal work.

\*Deadlines for action items- 30 march 2024



Prepared by: Dr. Abha Singh

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